CLC/TC XXX

Date:  20XX -XX

EN 12345: 202X/prA1:2024

Secretariat: XXX

Einführendes Element — Haupt-Element — Ergänzendes Element

Élément introductif — Élément central — Élément complémentaire

ICS:

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| CCMC will prepare and attach the official title page. |

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[NOTE to the drafter: To update the Table of Contents please select it and press "F9". To recreate the Table of Contents, select *Custom Table of Contents – Options* and choose the appropriate headings/titles to display. For further instructions, see the *CENELEC Simple Template Quick Start Guide*.]

European foreword

This document (EN XXXX:XXXX/prAX:YYYY) has been prepared by CLC/TC/SR/SC XXX “Title”.

This document is currently submitted to the Enquiry/Formal Vote.

The following dates are proposed:

|  |  |  |  |
| --- | --- | --- | --- |
| • | latest date by which the existence of this document has to be announced at national level | (doa) | dav + 6 months |
| • | latest date by which this document has to be implemented at national level by publication of an identical national standard or by endorsement | (dop) | dav + 12 months |
| • | latest date by which the national standards conflicting with this document have to be withdrawn | (dow) | dav + 36 months (to be confirmed or modified when voting) |

This document is read in conjunction with EN XXXX.

This document has been prepared under a standardization request addressed to CENELEC by the European Commission. The Standing Committee of the EFTA States subsequently approves these requests for its Member States.

For the relationship with EU Legislation, see informative Annex ZZ, which is an integral part of this document.

[NOTE to the drafter: Add information about related documents or other parts in a series as necessary. A list of all parts in a series can be found on the CENELEC website: [www.cencenelec.eu](file:///C%3A%5CUsers%5Cdcomar%5CDownloads%5Cwww.cencenelec.eu).]

# Modification to Clause XXX

*Modify…*

*Replace…*

*Add…*

*Delete…*

[NOTE 1 to the drafter: Clause 2 onwards demonstrates examples of how to modify various elements of a European Standard. These clauses can be deleted or modified as desired.]

[NOTE 2 to the drafter: Clauses 1, 2 and 3 are not obligatory in an Amendment. Only the clauses to be modified are obligatory.]

# Modification to Clause 2, "Normative references"

*Add the following reference:*

EN XXXX-1:XXXX, *General title of the series — Part X: Title of part*

*Delete the following reference from Clause 2 and throughout the text:*

EN XXXXX (all parts), *General title of the series*

# Modification to Clause 3, "Terms and definitions"

*Replace definition 3.1 with the following:*

"text of the definition"

*Add the following term entry:*

*"*

3.2

term

text of the definition

Note 1 to entry:

[SOURCE: EN XXX:XXXX, definition XX]"

# Modification to 6.2, "Subclause title"

*Add/Replace/Delete…*

# Modification to Clause X, "Title of clause"

*Add/Replace/Delete Figure X:*

*"*

(Insert and link Figure)

Key

|  |  |
| --- | --- |
| X | definition for X |
| Y | definition for Y |

NOTE Figure note.

Figure text.

Figure X — Figure title

*"*

[NOTE to drafter: When providing the Amendment draft, only the figures modified by the amendment are obligatory to send. It is not necessary to send all figures contained in the original standard.]

# Modification to Clause X, "Title of clause"

*Add/Replace/Delete Table X:*

*"*

Table X — Title of Table

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*"*

[NOTE to drafter: When modifying single cells/rows, be as specific as possible: e.g. *In Table 1, 5th row, 3rd column, replace* "15 mm" *with* "20 mm"]

# Modification to Clause X, "Title of clause"

*Add/Replace/Delete Formula X:*

*"*

 (2)

where

|  |  |
| --- | --- |
| *Bi*(1) | is …  |
| *D*1 | is… |
| … |  |

"

[NOTE to drafter: For simple formulae, the keyboard can be used. For more complex formulae, it is recommended to use a Word equation tool, such as MathType.]

# Modification to the annexes / Annex X, “Title of annex”

*Add/Replace/Delete…*

* *The entire Annex*
* *Clause/Figure/Table X*
1. (informative)

Title of Annex A, e.g. Example of a table, a figure and a formula
	1. Clause title
		1. Subclause title
			* 1. Subclause title
				2. Subclause title

Subclause title

Text of the annex.

* 1. Example of a table

Table A.1 — Table title

|  |  |  |  |
| --- | --- | --- | --- |
| Table headera |  |  |  |
| Table text | Textb |  |  |
|  |  |  |  |
|  |  |  |  |
| NOTE Table note. |
| a Table footnote.b Second table footnote. |

[NOTE to the drafter: For indented text, it is recommended to create new cells instead of using tabs.]

# Modifications to the Bibliography

*Add/Replace/Delete the following reference(s):*

[1] EN XXXX, *Title of reference*